

VSPC Geographic Targeting Subcommittee Draft Charter

Purpose

The objective of the Geotargeting Subcommittee of the Vermont System Planning Committee (VSPC) is to act as a forum for consideration of various Non-Transmission Alternative (NTA) resources, ensuring coordinated consideration and equal treatment of these resources relative to transmission and distribution infrastructure solutions and one another. The Subcommittee will generate recommendations for the VSPC in fulfillment of its Public Service Board-established obligations with regard to geographic targeting of energy efficiency and standard offer resources.

This subcommittee will specifically be responsible to:

1. Provide direction and feedback to VSPC members with regard to development of Reliability Plans to be submitted to the Public Service Board pursuant to the standard offer process identified in Docket 7873, Project-Specific Action Plans as described in the Docket 7081 Memorandum of Understanding, and analysis of any NTA Study Group assumptions that are vetted through the committee.
 - a. In consideration of Reliability Plans under the Docket 7873 framework, the Subcommittee will provide feedback on at least the following issues:
 - i. Estimation of cost, availability, and characteristics of various NTA resources.
 - ii. Information and research as needed with regard to aspects of technologies, including implementation likelihood and pace.
 - iii. Pursuant to #2 below, the amount of energy efficiency that should be targeted to be acquired in a constrained area.
2. Issue recommendations to the VSPC with regard to specific distribution and transmission geographic areas to be targeted with energy efficiency, in accordance with Public Service Board Order in EEU-2011-06 (February 16, 2012 at 6). In development of these recommendations, the Subcommittee will:
 - a. Identify potential distribution and transmission constraints to be targeted.
 - b. Coordinate with the Forecasting Subcommittee to determine appropriate baseline forecast for geographically targeted areas.
 - c. Provide feedback with regard to estimates of energy efficiency potential available in possible targeted areas.
 - d. Consider appropriate energy efficiency acquisition pace, including recommended budgets.

3. Serve as a public forum for vetting of Reliability Plans. The Subcommittee will specifically invite stakeholders who have generally participated in relevant Public Service Board proceedings to comment on Reliability Plans in this forum.

Deliverables

1. Development of draft documents for VSPC approval with recommendations related to energy efficiency geotargeting, at a minimum one week prior to the annual December meeting of the VSPC. The Subcommittee will revise recommendations, based on guidance from the VSPC, and file with the Board to meet the December 31 annual deadline.
2. Development of recommendations for the VSPC with regard to Reliability Plan proposals by utilities in context of Standard Offer.

Protocol and Operating Procedures

This subcommittee will accomplish its objective through the collective efforts of participating members with expertise in NTAs including energy efficiency, small- and large-scale renewable and traditional energy generation, load management, electric transmission and distribution engineering, and planning, as well as the general public. It is expected that all members will meet regularly, and at a minimum in accordance with the below schedule. The subcommittee will also meet as determined by the VSPC, or upon reasonable requests from other subcommittees or study groups.

All subcommittee meetings will be noticed at least one week in advance and all agendas, materials, and minutes will be posted to the VSPC website.

The Chair be responsible for organizing, operating and documenting the meetings of this subcommittee, consistent with the expectations and procedural requirements of the VSPC. At a minimum, the subcommittee will require a Chairperson and Assistant Chairperson (who will run and document meetings in the Chair's absence).

The subcommittee recognizes that every member has a contribution to make. Therefore, the subcommittee will operate its meetings in an open, free-exchange atmosphere. Any member is free to introduce and discuss whatever topic he/she deems is appropriate to fulfilling the aforementioned feedback and direction, provided that: (1) best efforts are made to provide notice of the topic prior to the meeting, and (2) time permits. The Chair, or a subcommittee appointee, will represent the subcommittee before the VSPC or other groups. However, this should in no way restrict or limit the participation of any subcommittee member from contributing to the deliberations on subcommittee matters before the VSPC or any other committee or subgroup. The acceptance of all recommendations to the VSPC concerning guidelines will be subject to a majority vote of the attending members, although best efforts will be made to establish a consensus.

Schedule

The Committee will meet on an ad hoc basis when tasked to address NTA study group or other issues. Pre-scheduled meetings are described below.

[intent here is to have a regular meeting schedule cycle where committee will be scheduled to meet in advance for GT issues]

Annual Meeting Schedule	
Review of utility Reliability Plans under Docket 7873	As necessary, when requested/filed by utility
Identification of constrained areas for EE GT analysis	October (potential joint meeting with Forecasting Committee)
Review of EE potential/pace of acquisition	Early November
Finalize recommendations for VSPC	Late November
Provide information/research related to inputs into reliability plans or other NTA analysis	As needed